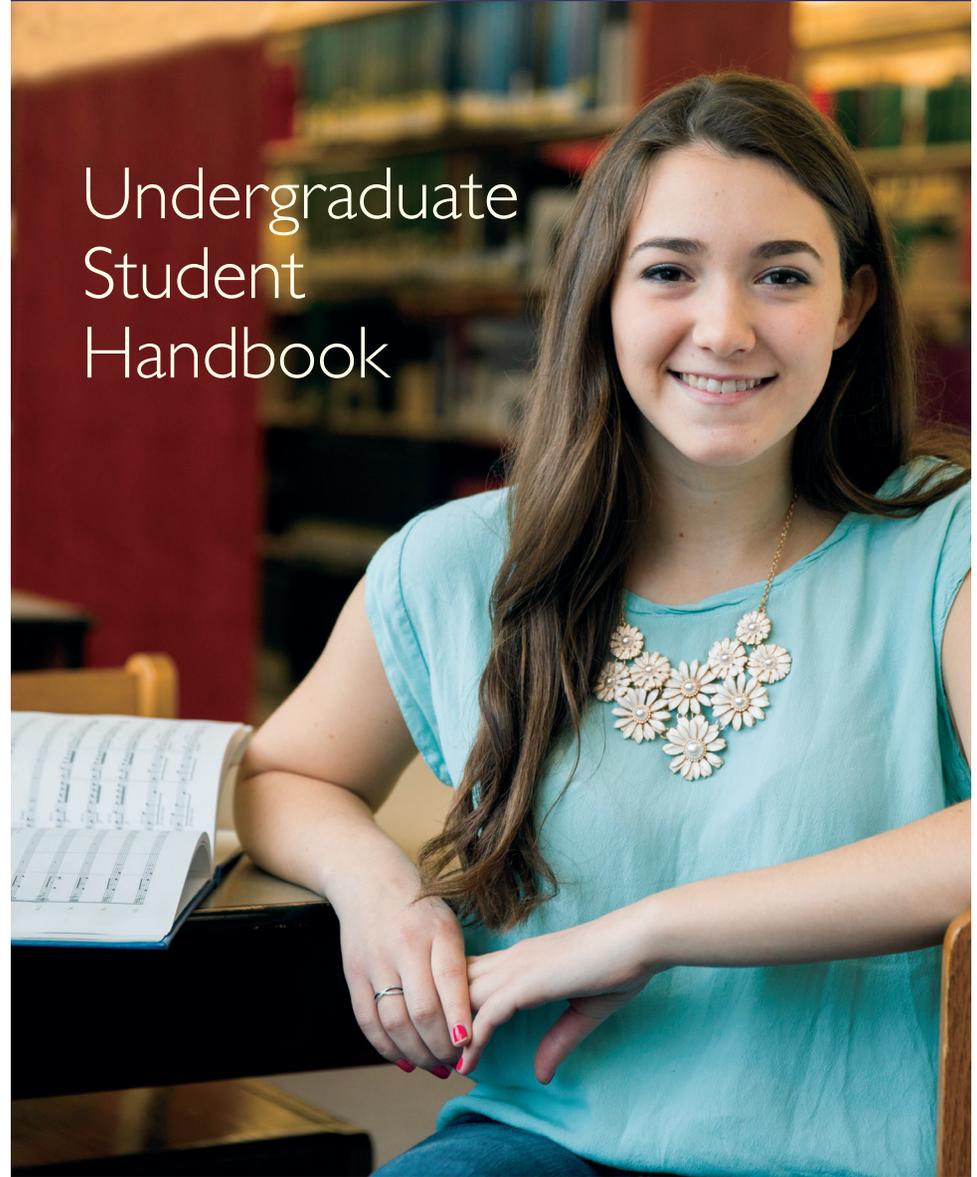


Undergraduate  
Student  
Handbook



AARON COPLAND SCHOOL OF MUSIC  
Queens College, City University of New York  
65-30 Kissena Boulevard, Queens, NY 11367-1597  
Phone 718-997-3800 | Fax 718-997-3849  
<http://qcpages.qc.cuny.edu/music>

Building Hours: Monday–Friday, 8 am–11 pm  
Saturday–Sunday, 8 am–9 pm

#### ACSM ADMINISTRATION AND STAFF

Director: David Schober  
Associate Chair: Edward Smaldone  
Associate Chair: Janice Smith  
Director of Administration: Jane Cho  
Academic Program Coordinator: Thomas Lee  
CUNY Office Assistant: Janice Raskin  
Audio Engineer: Rick Krahn  
Piano Technician: Andrew Saderman  
College Laboratory Technician: Justin Tricarico  
Music Librarian: Jennifer Oates

Welcome to the Aaron Copland School of Music. We are a community of students, faculty, and staff who share a love of music. This Handbook is designed to give you a brief overview of the music program at Queens College.

## GETTING STARTED AS A QUEENS COLLEGE STUDENT

### Accounts & IDs

As a Queens College student, you will have to need to acquire several different accounts in order to be able to access important information. You must remember each of your IDs and passwords throughout your Queens College career.

### One Stop Service Center

The One Stop Service Center is a student service area representing the offices of the Bursar, Financial Aid, and Registrar. It is staffed by experts who can quickly assess your issues and either help you on the spot or refer you to the appropriate resource. One Stop is located in the Student Dining Hall and is open Monday–Friday, 9 am–5 pm. You must take a number and wait in line to be seen.

### CUNYfirst

CUNYfirst is a City University of New York database that is used to keep records of students' academic progress, schedules, transcripts, and financial information. You also can register for classes and pay for tuition and associated fees with CUNYfirst. You can only access CUNYfirst after you have been matriculated and given your 8-digit CUNYfirst ID.

To activate this account, visit [home.cunyfirst.cuny.edu](http://home.cunyfirst.cuny.edu) and click "First Time Users." There, you will be asked to fill out some basic information and create answers to five security questions. You will then be given:

1. An 8-digit **CUNYfirst ID** (also known as an **EMPLID**).

2. A **CUNYfirst username**, formatted like this: **[FirstName.LastName(Last Two Digits of CUNYFirst ID)]**

For example, **John.Doe01** is the username of a student named John Doe whose CUNYfirst ID is **00000001**.

**Always remember your CUNYfirst ID, username, and password. It is the easiest way advisors, faculty, and staff can assist you.**

*Note:* CUNYfirst will prompt you to change your password every six months. Passwords cannot be repeated and cannot be too similar to previous passwords. Also be sure that all of your personal information is up to date in the CUNYfirst Student Center.

### CAMS

**(College Account Management Systems)** This account will be used to access various systems on the Queens College campus, as opposed to the CUNYfirst system. CAMS is used to access computer labs, use of campus Wi-Fi, campus email, and MyQC. To activate your CAMS account, visit <https://cams.qc.cuny.edu>. You will be provided with a username that will look something like this: **[Initial.Lastname100]**.

### QC Mail–Office 365

Every student on campus is provided with a free Office 365 account. It will be the same username as your CUNYFirst Account (ex. **Jane.Doe00@qmail.cuny.edu**) but will require a different password.

Visit [cams.qc.cuny.edu](https://cams.qc.cuny.edu) to claim this account. All emails from Queens College are automatically sent to

your QC email address. You are responsible for checking your QC email every day. You may elect to forward your QC email to another account, and the directions to forward your QC email can be found at [www.qc.edu/edtech/ForwardingEmail/HowtoForwardEmail.pps](http://www.qc.edu/edtech/ForwardingEmail/HowtoForwardEmail.pps).

Additionally, all QC email addresses of students, staff, faculty, and guests are searchable through the college directory. If someone at the college needs to contact you or vice versa, this is the easiest way to find an email address. The QC email directory can be found at [www.qc.cuny.edu/pages/directory.aspx](http://www.qc.cuny.edu/pages/directory.aspx).

### CUNYPortal

CUNYPortal has several important applications and resources: academic calendars, course schedules, ePermits, online registration, a financial aid certification tracking system, Blackboard, and your degree audit.

**ePermit** is an online permit process for taking courses at other CUNY colleges.

**Blackboard** is the university-sponsored course delivery system. It allows teachers to share teaching materials with students and students to submit assignments digitally. Every professor uses Blackboard differently; some do not use it at all. Check with your instructors to see what their policies are and how they use Blackboard.

**Degree Audit** will confirm which general education requirements and degree requirements you have or have not yet completed. You can also create a “what-if” scenario to see your degree requirements if you have changed or added a major or minor. Your major and/or minor must be officially declared in order for the audit to generate your degree requirements.

*Note:* You are, in general, bound by the requirements of the college at the time you are admitted. Since things sometimes change, it is always best to double-check your requirements with the Academic Advising Center and your ACSM advisor.

### MyQC

MyQC is Queens College’s password-protected intranet portal intended for sharing internal information and communication. It is designed exclusively for faculty, staff, and students and is accessible 24/7. For more information go to <http://www.qc.cuny.edu/myqc/Pages/Default.aspx>.

### OIT Help Desk

**(Office of Information Technologies)**  
The OIT Help Desk provides technology support to students, faculty, and staff. If you have any issues that are technology related, this is the office that can help you.

For technical support in person, go to the Dining Hall, Room 151. For support over the phone, call 718-997-4444; by email, [helpdesk@qc.cuny.edu](mailto:helpdesk@qc.cuny.edu).

The Help Desk responds to issues regarding:

- QC username & email
- CUNYfirst
- Citizen CUNYPortal
- QC wireless access
- Hardware/software problems
- Virus removal
- Software updates
- Other technology-related issues

The online Help Desk link is <https://service.qc.cuny.edu/CAisd/pdmweb.exe>.

## ACADEMICS

### General Education Requirements

Freshmen who enter Queens College in the Fall of 2013 or later follow the **Pathways** track of general education requirements for their degree programs. For more information on Pathways and other requirements go to [www.gened.qc.cuny.edu](http://www.gened.qc.cuny.edu).

You are responsible for ensuring that you complete all general education and degree requirements in order to graduate. You can seek advice from the Academic Advising Center (Kiely Hall Room 217; 718-997-5599). Your School of Music advisor can help with this as well, but you must complete the requirements.

Information regarding the degree programs at ACSM can be found in the Queens College bulletins. Degree requirements for undergraduate and graduate students also can be found under the “Current Students” tab of the ACSM website. Degree requirements can be accessed on the “Student Advising Degree Audit,” accessible via CUNYPortal.

### College Writing and the Music Major

Students on Pathways are required to complete two semesters of college writing—ENGL 110 (College Writing 1) and another College Writing 2 (EC2) course. First-year students should first complete College Writing 1. Students can complete College Writing 2 within the music department, if they wish, by taking either MUSIC 121 or MUSIC 122. Recent versions of these courses have been:  
MUSIC 121: Music, Myths, and Fairy Tales  
MUSIC 121: Music of Protest and Change/1960s  
MUSIC 122: Musical Performance in NYC

### Declaring Your Music Major or Minor

Even though you have been accepted to Queens College and the Aaron Copland School of Music, the Registrar’s Office will still consider you undeclared until you formally declare a music major and/or minor with the Registrar’s Office. The Aaron Copland School of Music offers three degree programs: a Bachelor of Arts (BA); a Bachelor of Arts with Music Education (BA); and a Bachelor of Music in Performance (BMus).

Students in the BMus program can, with the permission of the undergraduate music education coordinator, take classes toward music education certification when their schedules allow. These classes are considered electives in your performance program. You must complete the BMus degree and then apply to the post-baccalaureate certification program prior to student teaching and completing your certification requirements.

To officially declare your major and/or minor, you must fill out a Declaration of Undergraduate Major/Minor Form. This form is available under the “Forms” tab on the Registrar’s website ([www.qc.cuny.edu/registrar](http://www.qc.cuny.edu/registrar)). You will be asked to sign in using your CAMS username and password. This confirms your identity and automatically fills in your student information on the form.

This form will allow you to declare, change, or add majors, minors, and concentrations. **Please print this form!** Once printed, you will still be required to visit the School of Music office to get the appropriate approval signatures, and then submit the form to the One Stop Service Center. You should receive a confirmation email after the form is submitted, and once again when the Registrar’s Office processes the request.



### Changing Your Major within the School of Music

It is possible to change your major within the School of Music. Students who begin their Queens College career as a BA music major sometimes can become performance majors a year later when their skills have been refined. This is done **only** by re-audition. Email Thomas Lee, the Academic Program Coordinator ([Thomas.Lee1@qc.cuny.edu](mailto:Thomas.Lee1@qc.cuny.edu)) to schedule an audition.

Students who are pursuing a BA with music education can decide instead to complete the plain BA sequence. Similarly, plain BA students sometimes decide to take the education sequence. Such changes are accomplished by filing a **Change of Major** form.

### Filing for Graduation

You must electronically file for graduation by the deadline during the semester in which you intend to graduate. For Fall graduation, file on or before November 1; for Spring graduation, file on or before March 1; for Summer graduation, file on or before July 1.

Students applying for Summer graduation who wish to have their name included in the Commencement program must file a graduation application by April 1. The Commencement ceremony is held once a year, at the end of the Spring semester. If you do not file by April 1, you can still take part in the ceremony; however, your name will appear in next year's program.

### Registration

As a music major, you will not be able to register yourself for music classes in the same way you do with your regular academic classes. All music students are assigned a **School of Music Advisor**. Advisors are assigned based on the

student's degree, as shown on the list below. Registration for all music courses must be completed with your music advisor. Registration for the Spring semester typically occurs in November, and registration for the Fall semester usually occurs in April. It is important to make an appointment with your advisor as soon as possible to ensure your space in your required classes.

Students are assigned to their music theory and music history classes; you cannot pick which class to be in unless there is a special circumstance. Music theory and music history class lists are posted at registration time in the School of Music office (Room 203), or on Professor Anson-Cartwright's office bulletin board (Room 319). Any requests for changes must be approved by Dr. Anson-Cartwright.

### Music Advisors

#### Music Minors:

Prof. Mark Anson-Cartwright

[Mark.Ansontwright@qc.cuny.edu](mailto:Mark.Ansontwright@qc.cuny.edu)

#### All Percussionists:

Prof. Michael Lipsey

[liptal1@yahoo.com](mailto:liptal1@yahoo.com)

#### Bachelor of Music Performance (BMus) Pianists:

Prof. Morey Ritt

[moreyritt@sbcglobal.net](mailto:moreyritt@sbcglobal.net)

#### All Other Performance (BMus) Majors:

Prof. David Schober

[David.Schober@qc.cuny.edu](mailto:David.Schober@qc.cuny.edu)

#### Bachelor of Arts in Music (BA) Majors:

Prof. Mark Anson-Cartwright

[Mark.Ansontwright@qc.cuny.edu](mailto:Mark.Ansontwright@qc.cuny.edu)

#### Bachelor of Arts in Music Education (BA Mus. Ed.) Majors:

#### Choral majors:

Dr. Janice Smith

[Janice.Smith@qc.cuny.edu](mailto:Janice.Smith@qc.cuny.edu)

#### String Instrumental Majors:

Dr. Susan Davis

[Susan.Davis@qc.cuny.edu](mailto:Susan.Davis@qc.cuny.edu)

#### Wind Instrumental Majors:

Dr. Kristin Mozeiko

[Kristin.Mozeiko@qc.cuny.edu](mailto:Kristin.Mozeiko@qc.cuny.edu)

#### Macaulay Honors College or Transfer Students:

Dr. Janice Smith

[Janice.Smith@qc.cuny.edu](mailto:Janice.Smith@qc.cuny.edu)

#### Bachelor of Music Performance and Education (BMus)\*:

Dr. Janice Smith

[Janice.Smith@qc.cuny.edu](mailto:Janice.Smith@qc.cuny.edu)

\* Please note that students in this major will have **two** advisors—one for the performance major, and one for the education major. Find your BMus advisor from the above list.

### Ensembles

All music students are required to enroll in a large performance ensemble during each semester of study. Large ensembles (1 credit each) include Choir, Choral Society, Women's Choir, Wind Ensemble, String Ensemble, and Orchestra. Large ensembles rehearse regularly during class times and give additional performances throughout the semester that may occur outside of regular class time. Students are expected to adjust their work and school schedules and other activities to participate in all scheduled performances. As long as the large ensemble requirement is fulfilled each semester, students are permitted to join other ensembles for which they qualify.

**A maximum of one grade below C– will be permitted in any large ensemble during a student's enrollment. A second such grade will result in dismissal from the major.**

*Note:* If your instrument (guitar, piano, etc.) doesn't fit into the traditional instrumentation of one of the large ensembles,

this **does not** exempt you from the large ensemble requirement! Students in this situation have two options:

1. Join one of the large ensemble choirs or the Wind Ensemble (bass guitar students accepted), **by audition.**
2. Play a secondary instrument in one of the large instrumental ensembles, **by audition.**

For example, since guitars are not usually found in an orchestra or wind ensemble, and the QC Guitar Ensemble isn't a large ensemble, a guitarist can join choir, choral society, **or** Women's Choir (if female); **or** the guitarist can play a string, wind, or percussion instrument in one of the large instrumental ensembles.

### Ensemble Descriptions

Each of the ensemble descriptions below are coded according to the following footnotes:

\* Large ensemble

† Large ensemble, but the QC Choral Society **cannot** be the first large ensemble choice of **vocal** performance majors. They must join the QC Choir or Women's Choir, and **only** if there is an irreconcilable class conflict may the Choral Society count toward the large ensemble requirement.

‡ Counts as a chamber music course for vocal performance majors.

### Queens College Choir\*

*James John, Director*

The QC Choir is a select ensemble of 35–40 vocalists, and is the School of Music's principal undergraduate choral organization. The group engages in a wide variety of performances throughout the academic year, including concerts of a *cappella* choral music, opera productions, and major works with orchestra. Recognized as one of the finest collegiate choirs in the region, the QC Choir has appeared in many of

Manhattan's prestigious venues, including St. Patrick's Cathedral and Carnegie Hall, and has been invited to perform at the New York State School of Music Association (NYSSMA) convention in Rochester, NY, as well as the American Choral Directors Association (ACDA) Eastern Division Conference in Providence, RI, in February 2012. The ensemble recently recorded Bright Sheng's *Two Folksongs from Qinghai* on a forthcoming CD for Naxos.

**Admission is by audition.**

(3 hours/0–1 credit)

### Queens College Women's Choir\*

*H. Roz Woll, Interim Director*

The QC Women's Choir is a non-auditioned ensemble consisting of both music and non-music majors. This ensemble was created to give the women of Queens College an opportunity to perform quality treble repertoire. A great focus of this group is empowering women through song, often featuring prominent women composers and QC faculty and student composers. The Women's Choir has been featured at Queens College athletic events, and has also performed for the New York American Choral Directors Association Conference. In addition to the regular concert season, previous performances have included Debussy's *La Damoselle Élué* and Puccini's *Suor Angelica*. The ensemble also performed for the college's 75th Anniversary program as well as at Citifield for Queens College Day with the Mets organization. **Admission is by permission of the instructor.** (3 hours/0–1 credit)

### Queens College Choral Society†

*James John, Director*

The QC Choral Society, founded in 1941, is "a singing organization of and for the public, and the students and staff of Queens College." From its inception, the



Choral Society has had strong ties to the Queens community. The QCCS typically performs two concerts per year with an orchestra (in December and May) devoted to the great masterpieces of choral literature. Recent performances have included Mendelssohn's *Elijah*, Bach's *B-Minor Mass*, Brahms's *Ein Deutsches Requiem*, and Handel's *Messiah*.

**Admission is by audition.**

(3 hours/0–1 credit)

### Queens College Vocal Ensemble‡

*James John, Director*

The QC Vocal Ensemble is a select chamber choir of 18–24 graduate students, faculty, and advanced undergraduate students, specializing in a *cappella* music from the Renaissance to the 21st century. In 2006 the Vocal Ensemble appeared at the American Choral Directors Association Eastern Division Convention in New York City as part of a conducting master class with Jerry Blackstone of the University of Michigan, and was one of four featured collegiate choirs in "An Evening of Choral Artistry" at Alice Tully Hall. In March 2009 the Vocal Ensemble released a CD featuring the partsongs of Scottish composer Hamish MacCunn, funded through a PSC-CUNY grant.

*Note:* For vocal performance majors, Vocal Ensemble satisfies a chamber music requirement.

**Admission is by audition.**

(2 hours/0–1 credit)

### Queens College Opera Studio‡

*Elizabeth Hastings, Director*

The QC Opera Studio gives students the opportunity to perform complete operas and scenes from the standard operatic repertory. Performance assignments for each semester are tailored to students' individual needs in order to encourage maximum development of musical and dramatic skills. In addition to weekly private musical coachings, students also participate in group sessions devoted to acting and movement techniques. The Opera Studio's productions of Monteverdi's *L'Orfeo* (2009) and Argento's *Postcard From Morocco* (2011) won first and third place, respectively, in the National Opera Association Opera Production Competition. In March 2014, the Opera Studio performed a fully staged production of Poulenc's *Dialogues of the Carmelites*. Past performances include: "A Kurt Weill Cabaret," Monteverdi's *L'Incoronazione di Poppea*, Puccini's *Suor Angelica*, Debussy's *La Damoselle Élué*, Mozart's *The Magic Flute* and *Le Nozze di Figaro*, Purcell's *Dido and Aeneas*, Copland's *The Tender Land*, Humperdinck's *Hänsel und Gretel*, and faculty member Bruce Saylor's *Orpheus Descending*, *My Kinsman, Major Molineux*, and *The Image Maker* (a world premiere). **Admission is by audition.** (6 hours/0–6 credits)

### Queens College String Ensemble\*

*Susan A. Davis, Director*

The QC String Ensemble is a chamber ensemble of string players designed to develop musicianship, pedagogy and familiarity with string literature. This ensemble seeks serious string players who are music education majors and nonmusic majors who are passionate about developing their string skills in a nurturing environment. The ensemble performs within the Queens community. Students



in recent years have had opportunities to perform solo parts with the ensemble and conduct pieces in our concerts.

**Admission is by permission of instructor.** (3 hours/0–1 credit)

#### Queens College Orchestra\*

*Maurice Peress, Director*

The QC Orchestra, under the direction of Maestro Maurice Peress, prepares eight programs each year. Most of these are performed twice: at a Wednesday free-hour concert, and then on the Friday evening of that week. The Orchestra offers student musicians experience with a broad range of musical styles. Its repertoire includes not only the standard symphonic literature, but important operatic, oratorio, and choral works as well. The Orchestra also has premiered works by faculty composers and has, in recent years, been engaged to give special performances at such locations as Riverside Church, Dvořák House, and the Church of the Heavenly Rest in Manhattan.

**Admission is by audition.**  
(5 hours/0–2 credits)

#### Queens College Symphonic Wind Ensemble\*

*Kristin Mozeiko, Director*

The QC Symphonic Wind Ensemble, conducted by Kristin Mozeiko, performs a wide variety of music, including wind-band classics, works from a variety of historic periods, new commissions, and contemporary works that serve to expand the ensemble's evolving repertoire. Membership in the 48-member ensemble is determined by audition in the Fall of each academic year. The wind and percussion players in the Wind Ensemble represent a wide range of talent in the School of Music.

**Admission is by audition.**  
(3 hours/0–1 credit)

#### Brass Ensemble

*David Jolley, Director*

The QC Brass Ensemble performs original compositions and arrangements of music for brass ensembles of varying sizes. The group gives a concert each semester.

**Admission is by permission of instructor.** (2 hours/0–1 credit)

#### Percussion Ensemble

*Michael Lipsey, Director*

The QC Percussion Ensemble performs new compositions and compositions based on music from around the world. Students work on their own and with the faculty toward performances. This ensemble is generally for music majors, but open to all students who can demonstrate ability.

**Admission is by permission of the instructor.** (2 hours/0–1 credit)

#### Un-Semble

*Michael Lipsey, Director*

The Un-Semble (formerly known as the Nota Bene Ensemble) performs contemporary classical music for all instruments. Over the last few years the group has performed works by John Cage, Steve Reich, Phillippe Manoury, and Igor Stravinsky.

**Open to all students.**  
(2 hours/0–1 credit)

#### Yowana Sari Gamelan

*Michael Lipsey, Director*

This is a Balinese Gamelan Ensemble. The group performs traditional and contemporary Balinese music with and without dance. Gamelan is mostly an ensemble of percussion instruments, but includes flutes and strings as well. Everyone can play the percussion instruments. Every Spring, the group works with I Dewa Ketut Alit, a famous composer and musician from Bali.

**No prior experience necessary.**  
(3 hours/0–1 credit)

#### Saxophone Ensemble

*Paul Cohen, Director*

The Saxophone Ensemble is an ensemble of 10–15 players spanning all the saxophone sizes from soprano through contrabass. The repertoire includes original works, arrangements, and transcriptions to allow exposure to musical

styles of all types and periods. Newly commissioned works are often featured alongside original works and selected transcriptions. The ensemble provides exposure to a wide variety of ensemble literature for the saxophonist as well as an opportunity for students to develop musical interaction skills within a group/chamber ensemble setting. The Saxophone Ensemble meets once a week, and performs three to four times a semester.

**Admission is by permission of the instructor.** (2 hours/0–1 credit)

#### Guitar Ensemble

*William Anderson, Director*

The Guitar Ensemble meets once a week for 90 minutes. The class prepares guitar ensemble music and chamber music for guitar with other instruments and voice, and also practices ensemble skills and sight-reading. A portion of the class also serves as a performance class and offers students opportunities to solo for the group and helps prepare them for their performance evaluations. A performance is given at the end of the semester. This class is the only course where guitarists can meet as a group and talk about guitar music, guitar technique, and guitar repertoire.

**Admission is by permission of the instructor.** (2 hours/0–1 credit)



**Chamber Music***Morey Ritt, Coordinator*

Chamber Music at the School of Music is represented by many small ensembles, coached by the performance faculty. Ensemble sections are also available for brass players, guitarists, and percussionists. Chamber Music is open by audition to all qualified students; those interested are urged to contact the chamber music coordinator before registration. Bachelor of Music students must take at least four semesters of Chamber Music, and they are encouraged to participate throughout their college careers. Since chamber groups are organized at the beginning of each semester, students should let the ensemble coordinator know their interests and preferences beforehand and should attend the first session prepared to audition for placement.

**Admission by permission of the instructor.** (2 hours/0–1 credit)

**Admission by permission of the instructor.** (2 hours/0–1 credit)

**Chamber Orchestra***Charles Neidich, Director*

The Chamber Orchestra is designed to teach students the skills of playing in an ensemble (balance, intonation, listening to each other, etc.). Students also learn to play in different style periods using modern orchestral instruments.

**Admission by audition.**

(2 hours/0–1 credit).

**Jazz Ensemble***Michael Mossman, Director*

The Jazz Ensemble is composed of various small combinations of instruments in addition to a “big band.” The Big Band performs music in different styles and includes opportunities for the use of original material.

*Note:* The Jazz Ensemble is usually restricted to graduate students; only

with special permission are undergrads allowed to participate.

**Admission by permission of the instructor.** (1–3 hours/0–1 credit)

**Queens College Baroque Ensemble***Dongmyung Ahn, Conductor*

Since its inception in the Spring of 2009 for Queens College’s production of Monteverdi’s *L’Orfeo*, the QC Baroque Ensemble has been performing works of the 17th and 18th centuries. Under the direction of Baroque violin specialist Dongmyung Ahn, the group focuses on music of the Baroque period using Baroque bows and historically informed performance practice. In addition to the ensemble’s regular performances in Lefrak Concert Hall, they also have performed at the Church of the Holy Trinity (Manhattan), the Church in the Gardens (Forest Hills), Flushing Town Hall, and as part of the acclaimed Chamber Music Live series at the college. (2 hours/0–1 credit)

**LISTENING EXAMS**

Undergraduate students at the School of Music are required to complete four music listening examinations as part of their non-curricular degree requirements (one for each academic year). Passing the Freshman Listening List examination is required before registering for both MUSIC 273 (Harmony, Counterpoint, and Keyboard Skills II, Theory 3) and MUSIC 246 (Music History I). You must pass the Sophomore Listening List examination in order to register for MUSIC 373 (Harmony, Counterpoint, and Keyboard Skills V, Theory 5) and MUSIC 346 (Music History III). The Junior listening exam must be completed before registering for the Senior Concentration exam, and before beginning a student teaching placement. All four exams must

be passed in order for your degree to be conferred. Exams are offered twice each semester, and are announced by the School of Music Office within the first month of the semester.

Professor Roy Nitzberg has written a pamphlet detailing strategies for passing the listening exams. Copies are available in the Music office, and music is available online at <http://qcpages.qc.cuny.edu/music/index.php?M=87>.

**JURIED FACULTY EVALUATIONS**

In May of each year, all students must demonstrate competent performance on their main instrument in front of a faculty panel (jury). The Juried Evaluation is your opportunity to show your progress in your private musical studies. Rooms and times for each student are established at least one week ahead of time. Voice majors also will be told ahead of time who their accompanist will be. Please make sure to get your pieces to your accompanist ahead of time. Prepare your performance pieces with your private teacher, and be certain your teacher has approved your selections. You must pass this evaluation in order to continue as a music major. For more information, contact Professor Michael Lipsey at [liptal1@yahoo.com](mailto:liptal1@yahoo.com) or come to the School of Music office (Room 203).

**PRIVATE LESSONS**

All BA students are required to take 6 semesters of half-hour lessons, valued at 1 credit per semester. All BMus students are required to take 8 semesters of full-hour lessons, valued at 3 credits per semester. There are 13 lessons per semester.

*BA students who begin their studies in the remedial sightsinging, theory, and keyboard classes (MUSIC 71, 73, and 74) will only be eligible to take*

*lessons once they are enrolled in Theory 1 (MUSIC 173). However, they are strongly encouraged to sign up for and pay for MUSIC 150 lessons.*

Students are assigned to a private instructor. Only under special circumstances may students switch from their current private teacher to a different one. Students do not pay their instructors per lesson (unless enrolled in MUSIC 150); students are billed for their lessons on CUNYfirst each semester.\*

Contact Professor Michael Lipsey at [liptal1@yahoo.com](mailto:liptal1@yahoo.com) to arrange for private lessons and instructor information. Registration for lessons is done in consultation with your music advisor.

\* In addition to per-credit tuition costs, private lessons have associated fees: hour lessons, \$250; half-hour lessons, \$125.

**SENIOR CONCENTRATION EXAM**

The Senior Concentration Examination is required of all music majors preparing for graduation. It has both oral, written, and performance parts. It tests knowledge of history, theory, analysis, and the advanced subjects studied in the music curriculum. There is a required keyboard and singing performance component. Students who wish to take the Senior Concentration Exam must have passed at least three of the four Listening List Examinations before applying (the freshman, sophomore, and junior Listening Exams).

At the start of each semester, application packets for the senior concentration will be available in the School of Music office. Students must attend an orientation meeting and sign up for a scheduled exam time. Contact David Schober at [david.schober@qc.cuny.edu](mailto:david.schober@qc.cuny.edu) for more information.



## RECITALS

BMus (performance) students perform a required graded recital that is usually scheduled in the final semester of a student's undergraduate career. BMus students may present more than one recital, though only a senior recital is required. The student is graded on the performance by his/her private teacher.

BA (and Mus. Ed) majors are not required to give a recital, but it is strongly encouraged. Shared recitals also are encouraged.

By the middle of each semester, available recital dates and times for the following semester are released. Both a recital request form and a recital program template can be found by clicking the "Current Students" tab on the ACSM website.

More specific recital information (fees, program length, facilities, piano tunings, and equipment needs) can be found on the following link: [www.qc.cuny.edu/Academics/Degrees/DAH/Music/Pages/Recital-Request-Form---Terms.aspx](http://www.qc.cuny.edu/Academics/Degrees/DAH/Music/Pages/Recital-Request-Form---Terms.aspx).

## RECITAL ATTENDANCE

Recital attendance is a "zero-credit" course requirement designed to expose students to a variety of live performances happening at the Aaron Copland School of Music. Students must register for the course, but they do not earn credit for the course, and there is no tuition charge. Undergraduate music majors are required

to complete six semesters of recital attendance starting in their first semester at Queens College.

Students must attend a minimum of 10 concerts or recitals for each of the six semesters, but it is encouraged that students continue to attend concerts even after the course requirement has been completed. Please read and refer to this list of requirements to receive proper credit for attendance:

- Card readers are located next to Rooms 263 and 265, opposite LeFrak Concert Hall. You will need to tap your card once when you enter and once when you exit. You should see a green light appear, indicating that the card reader has recognized your card. If you see a red light, this means your card is out of date, defective, or you are not registered for the "zero-credit" class. (If there is a problem with your card you will need to visit the QCard Office in the QCafe to update your card or get a new one. If you are not registered for the class, you should see Thomas Lee in the Music Office or your music advisor.) Please do not swipe/tap multiple times.
- Do not swipe your card at a concert in which you are performing.
- Each time you swipe your card, a time stamp is created. If you are more than five minutes late for a concert, or if you need to leave early, the concert will not

count toward the minimum needed for the requirement.

- You may **only** swipe **your** card at the card reader.
- Retain a copy of the programs of the concerts you attend for your records.
- Only music performances taking place in the Aaron Copland School of Music will count toward the minimum concerts needed for the requirement (10).

Printed calendars of the semester's non-student recitals are available in the Music Office. In addition, a monthly schedule of recitals is posted on the main page of the School of Music website, and a biweekly schedule is posted on a bulletin board outside of the Music Office.

## STUDENT RESOURCES

### On- and Off-Campus Performance Opportunities

The School of Music Office (Room 203) offers various paid on- and off-campus performance opportunities. Interested students should stop by the office and provide Jane Cho with recordings, a short bio, and resume. A brief in-person interview is required. After this process, you will be put on a gig roster, and the Music Office will contact you directly with performance opportunities.

### Lockers

Lockers in the Music Building are available for use **only** by music students, and are assigned by request. Locker request forms are available at the kiosk in the Music Office. You can request a specific locker at the School of Music Office (Room 203) if it isn't currently in use. Students must provide their own locks and are responsible for clearing them when they graduate. To discourage theft, it is recommended that students **do not** use combination locks.

### Practice Rooms

*Keys:* Practice room and studio keys are available for rental in the Music Office. Key rental is \$50 payable by cash or check made out to the Aaron Copland School of Music. You can keep the key for the rest of your academic career within the School of Music. There is a \$100 replacement fee for keys that are lost, stolen, broken, damaged, etc. Keys must be returned before your Queens College Commencement. During the semester of your graduation, a departmental hold will be placed on your CUNYfirst record until the key is returned. Failure to return the key will prevent your degree from being conferred.

Practice rooms are available to all students in the School of Music. Each practice room has an upright piano. The following rooms are practice rooms: 153, 155, 156, 157, 158, 159, 160, 162, 163, 164, 165, 166, 167, 169, 251, 253, 290, 339, 341, 345, 347, 355, 357.

*Studios:* Studios are designated only for students who are working for their BMus degree (performance majors) and for BA piano majors. Although they vary in size, each studio contains a baby grand piano (usually a Steinway). Some of the studios have two baby grand pianos for piano duets, lessons, etc. Studios can be reserved in the Music Office for up to two hours for any rehearsal, practice, or teaching purposes.

*Note:* A studio key will also work on practice rooms. The following rooms are studios: 151, 240, 242, 304, 306, 327, 329, 331, 333, 335, 340, 365.

### Rules

- Do not eat in the practice room.
- Do not leave the room for more than ten minutes, or you will lose the room.
- Do not use the practice room for more than two hours per day.
- Put your ID in the window.

- Do not cover the window.
- If you book the room, do not be late. You have 10 minutes before you **must** forfeit the room.
- Do not put a water bottle or any other liquid on a piano; **spills damage the wood.**

*Note:* For students living in the Summit Apartments, there is a practice room available for use. Students can get the key from the front desk.

### THE MUSIC LIBRARY

The Music Library is located on the first and second floors of the Music Building. It contains over 35,000 scores, 30,000 books, and 20,000 sound recordings; it is the largest music collection in the CUNY system.

On the first floor is a computer lab equipped with Apple desktop computers. There also is a printing station at which students can print pages for 10 cents each by swiping their QC ID card. Photocopies for the same rate are available in the second floor copy center, located immediately to the right upon entering the library.

On reserve at the front desk of the library are music course textbooks that



you can take out for hours at a time. There also are laptops, iPods (with Listening Exam materials), headphones, and adapters available to borrow at the library. The library is a great space to quietly work or read.

### Hours

The library is open from 10 am to 6:45 pm, Monday through Thursday, and from 10 am to 4:45 pm on Fridays. For more information, visit: [http://qcpages.qc.cuny.edu/Music\\_Library/](http://qcpages.qc.cuny.edu/Music_Library/).

### Borrowing Items

Please note that your QC ID card is necessary for borrowing books and other materials at the library. Your ID barcode is also necessary for accessing databases off-campus at no extra charge. Note also that overdue fees are strictly enforced for both students **and** faculty:

*Overdue Fines:* Book, score, and circulating CD overdue fines are \$0.25 per item per day, including days when the library is closed. The maximum overdue fine is \$25. Replacement fees are \$85 per item plus a \$25 processing fee. Processing fees and overdue fines for billed item(s) still apply even if books are eventually returned.

*Reserve Items:* Items on reserve are charged **hourly** overdue fines of \$6.00 per hour, with a maximum fine of \$100.00.

*iPods:* Overdue fines for iPods are \$30 per day for the iPod and \$30 per day for the charger. Replacement iPod fees are the current actual price of a new iPod and/or charger similar to the loaned iPod in terms of quality, durability, and performance and will be determined by the staff.

*Laptops:* Overdue fines for laptops are \$30 per hour for the laptop and \$30 per hour for each item associated with the

laptop. Replacement laptop fees are the current actual price of a new laptop and/or charger, bag, and mouse similar to the loaned laptop in terms of quality, durability, and performance.

### *Suspension of Borrowing Privileges:*

Any item overdue for more than seven (7) days will result in a suspension of borrowing privileges until the item is returned or renewed. Patrons with over \$5 in fines will lose their borrowing privileges until their fines are paid.

### Book Sales

Every semester, the QC Music Library holds a book sale. Books, scores, CDs, VHS tapes, and LPs are put on sale with prices ranging from \$0.50 to \$3.00. It is one of the School of Music's favorite semiannual events.

### ASCM MAILING LIST

The School of Music has its own electronic mailing list to share information, news, and opportunities specific to the School. All music students join this email mailing list. Please see Dr. Chernov in Room 211 or Thomas Lee in the Music Office to sign up, or email them at [eric.chernov@qc.cuny.edu](mailto:eric.chernov@qc.cuny.edu) or [thomas.lee1@qc.cuny.edu](mailto:thomas.lee1@qc.cuny.edu).

### WORK-STUDY & OTHER EMPLOYMENT OPPORTUNITIES

Students who qualify for federal work-study have the opportunity to work in the Music Building when positions are available. Students can work on various projects within the School of Music as a student aide. Email the work-study supervisor for music jobs, Thomas Lee, for more information ([thomas.lee1@qc.cuny.edu](mailto:thomas.lee1@qc.cuny.edu)). Additional employment opportunities may be available in the School of Music library. Contact Jennifer Oates, the head of the library, about

such job openings ([jennifer.oates@qc.cuny.edu](mailto:jennifer.oates@qc.cuny.edu)).

For information about federal work-study opportunities both on and off campus visit: [www.qc.cuny.edu/admissions/fa/federal\\_work\\_study/Pages/default.aspx](http://www.qc.cuny.edu/admissions/fa/federal_work_study/Pages/default.aspx).

### MUSIC CLUBS AND ORGANIZATIONS

The National Association for Music Educators (NAfME) is a national professional organization for music educators. The college has its own NAfME chapter, Chapter 504. Music education majors or those interested in music education are encouraged to join. Membership benefits include access to monthly journals, discounted rates for attending NYSSMA conferences, and more. The Queens College NAfME Chapter raises funds all semester long to attend NYSSMA conferences with bake sales and a student recital each semester. Students attend teaching workshops at these conferences and build professional connections with local music teachers.

The Queens College Chapter has been recognized by NAfME with a 2012–2013 Service Award and a 2013–2014 Chapter Growth Award after doubling its membership within one year. Annual student membership is \$35, plus a separate Queens College membership fee of \$15, totaling \$50 annually. Reach the QC NAfME Chapter at [MENC504@gmail.com](mailto:MENC504@gmail.com) and find out more information about NAfME at [nafme.org](http://nafme.org).

The American Choral Directors Association (ACDA) is a nonprofit music-education organization whose expressed purposes outline the Association's dedication to the advancement of choral music. The mission of the ACDA is to inspire excellence in choral



music through education, performance, composition, and advocacy. Queens College has its own ACDA chapter that operates like the NAFME chapter, in that the group raises money to attend ACDA conferences. Students with an interest in choral directing, particularly music education majors, are encouraged to join. Visit [www.acda.org](http://www.acda.org) for more information.

**The Student/Faculty Committee** is a small committee of faculty members and elected students who discuss relevant issues and concerns related to the Aaron Copland School of Music. There is a suggestion box in the Music Office so that students can voice these concerns. Any student may run or nominate someone to be on the Student Faculty Committee when there are spots to be filled. Contact Kristin Mozeiko ([Kristin.Mozeiko@qc.cuny.edu](mailto:Kristin.Mozeiko@qc.cuny.edu)) for more information.

**The Queens College Classical Singers' Career Development Club (CSCDC)** is a student-run organization with the goal of providing performance opportunities and professional development to classical singers at Queens College. The CSCDC was founded in 2008 to help develop and enhance the careers of ACSM's classical singers. Since then, the club has produced two winter galas, two spring aria nights, a fully staged production

of Leonard Bernstein's *Candide*, and a re-imagining of Schumann's *Dichterliebe* for multiple singers as part of the college's Summer Performing Arts Festival. The CSCDC also has held master classes and professional development seminars. As student emissaries for the voice department at ACSM, the CSCDC continues to produce outreach performances for area high schools. The club's operation in any given semester depends entirely on student interest, so be sure to vocalize your preferences! Contact [cscdcqc@gmail.com](mailto:cscdcqc@gmail.com) for more information.

**The Queens College New Music Group (QCNMG)** is a community of graduate and undergraduate student composers whose goal is to create opportunities for the performance of original works. Each year, the QCNMG holds between five and six concerts in which professional music groups from outside the school are hired to perform the students' new works. Other collaborations include student-performed pieces, programs that utilize the ACSM performing ensembles, and concert collaborations with the Department of Drama, Theatre, and Dance. Requirements include regularly attending club meetings and participating in the various concert series. The group meets Tuesdays from 7:30 to 9:30 pm. QCNMG is the equivalent of the graduate course MUSIC 725. Students may either

register for this course (undergrads with special permission) or be a member of the group independent of MUSIC 725. Contact the Music Office to connect with the current group president.

#### Other Campus Music Groups

In addition to the groups described above, there are several *a cappella* performing groups around the campus. As of May 2014, they include:

- *The Queens College iTones*: Coed. Contact them at [QCitones@gmail.com](mailto:QCitones@gmail.com).
- *Tizmoret*: Queens College Hillel's professional coed *a cappella* choir. Contact them at [tizmoretqc@gmail.com](mailto:tizmoretqc@gmail.com).
- *The Rough Dozen*: An all-men's *a cappella* group.
- *The Macaulay Triplets*: Coed, open **only** to Macaulay Honors Students, although being a music major is not necessary. Members are from all Macaulay campuses. Visit [macaulaytriplets.com](http://macaulaytriplets.com) for more information.

#### DINING

There are many places to eat, both on and off campus. Below are the most popular among students.

#### ON-CAMPUS DINING LOCATIONS

All on-campus dining is provided by Chartwells. Meal plans are convenient for those who plan to eat on campus frequently. Students on a meal plan enjoy discounts and the ease of paying with their QC ID card, which can be filled up with more money when needed at the red kiosks in the main Dining Hall, near the QCard Office. More information can be found at <http://www.dineoncampus.com/queenscollege/show.cfm?cmd=menus/>.

**OFF-CAMPUS DINING LOCATIONS**  
Most locations below are within walking distance of Queens College.

#### PIZZA

**Gino's Pizzeria** | [ginoskissena.com](http://ginoskissena.com)  
718-939-4474

Located on Kissena Boulevard, across from the campus Main Gate; online ordering and delivery available (pizza, pasta, salads, and other Italian dishes).

**Regina Pizzeria** | 718-461-0065

Located on Kissena Boulevard, across the LIE overpass; free delivery with a minimum \$10 order (pizza, pasta, Italian dishes, and salads).

#### HOT FOOD

**Halal Food Carts** | There are usually at least two trucks right outside the campus on Kissena Boulevard; affordable Halal and Greek food (chicken/lamb/beef over rice, falafel, gyros, etc.).

**Q Café** (formerly Tost Café)

718-460-8678

Located at 60-10 Kissena Boulevard, across the LIE overpass; \$12 minimum for delivery (breakfast, salads, hot food, burritos and quesadillas, sandwiches, burgers, desserts, and more).

#### CHAINS

**Dunkin' Donuts/Baskin Robbins**

Open 24/7 | Located across the LIE overpass on the corner of Horace Harding and Kissena Blvd. (at the Q88 bus stop); there is a 5% student discount upon presentation of a QC ID card.

**Subway** | Located on Kissena Blvd., across the LIE overpass.

#### CHINESE\*

**New Wok's Kitchen** (Takeout) On Kissena Blvd., across the LIE overpass.

**Kissena Cafe** (Tea Shop) Located on Kissena Blvd. across the LIE overpass;

## SHOPPING & PARKING

low-priced Hong-Kong style fast food (noodles, curry, baked goods, coffee).

### Happy Noodle | 718-353-0035

Located on Kissena Blvd., across the LIE overpass; Chinese food, gluten-free upon request (delivery available).

\* For more Asian cuisine, Main Street in Flushing has numerous take-out and sit-down restaurants at just a bus ride away.

## OTHER

**Dad's Deli** | Located on Kissena Blvd. across the LIE overpass; breakfast, sandwiches, drinks, snacks, etc.

### Queens Health Emporium

Located on the north side of the LIE between 159th and 160th Streets; a large shopping center of health foods and other products (healthy and vegetarian-friendly hot and cold food).

## SHOPPING

### Fresh Meadows Shopping Center

Located on the south-side LIE at 188th Street, accessible via the eastbound Q88 or Q17 buses; there is a Kohl's and several other smaller clothing stores, many restaurants, and AMC Theatres.

**Main Street, Flushing** Accessible via the Q17, Q25, Q34, and Q44 buses; there is the New World Mall, which contains

many small boutique-like stores, and large stores like BJ's and Target at the Skyview Center.

**Queens Center Mall** | Located on Queens Blvd, just off the LIE, accessible via the westbound Q88 bus; it is the largest shopping mall in Queens.

## PARKING

Free parking is available around the perimeter of the campus on Reeves Avenue, and metered parking is available on Kissena Boulevard and Melbourne Avenue. For more information, visit [http://qcpages.qc.cuny.edu/Security/park\\_app.html](http://qcpages.qc.cuny.edu/Security/park_app.html) or call 718-997-4443.

Limited paid parking is available on campus. Parking permit decals must be purchased from the Public Safety & Security Office (Jefferson Hall, Room 201), then registered and activated through your CUNY CAMS account.

On-campus parking permit rates:

- Fall/Spring/Summer: \$250 (parking for Summer Session(s) is included in the yearly decal).
- Summit resident parking (Field 5): \$350
- Summit underground parking: \$400 plus \$25 refundable deposit for access card

- Spring semester only: \$125
- Summer session(s) only: \$125
- Weekends per semester: \$40 – includes only Friday after 3 pm, Saturday & Sunday
- Motorcycles: \$160 Fall/Spring
- Summer only: \$80

## TRANSPORTATION

There is no direct rail service to the college, but the Long Island Railroad (LIRR) stops at Main Street, Flushing (Port Washington Line) and in Jamaica (serving all LIRR lines except Port Washington). From these points and elsewhere in Queens, there are many bus lines that serve Queens College. You can plan your subway, bus, or railroad trip at [www.tripplanner.mta.info/](http://www.tripplanner.mta.info/).

The **Q17**, **Q25**, and **Q34** buses run along Kissena Boulevard. All three stop at Main Street, Flushing, where one can transfer to the #7 subway, the LIRR Port Washington Line, or another bus.

The **Q17** runs from Main St., Flushing through Fresh Meadows and Jamaica Estates to Jamaica (165th St. LIRR terminal in Jamaica, passing the 179th St. subway station). Travels along Kissena Blvd., LIE service road, 188th Street, and Hillside Ave. Stops at Kissena Blvd. and the LIE, two blocks from the main gate.

The **Q25** serves College Point, Linden Hill, Flushing, Pomonok, and Jamaica. Travels through Main St., Flushing, along Kissena and Parsons Blvd., to Jamaica Ave. and 160th St. (subway connections). Stops at the main gate.

The **Q34** serves Whitestone, Linden Hill, Flushing, Pomonok, and Jamaica. Travels through Main St., Flushing, along Kissena and Parsons Blvd., to

## TRANSPORTATION

Jamaica Ave. and 160th St. (subway connections). Stops at the main gate.

The **Q44** serves Bronx Park South, Whitestone, Flushing, Kew Gardens Hills, Briarwood, and Jamaica. Runs from West Farms Square, Bronx (subway station), to Sutphin Blvd., Jamaica (LIRR station). Runs along Main St. through Flushing and stops at Main St. and Melbourne Ave., two blocks west of the campus.

The **Q64** serves Electchester, Kew Gardens Hills, Flushing Meadows–Corona Park, and Forest Hills. Runs from Continental Ave./71st St. (subway station) in Forest Hills, along Jewel Ave. to 165th St. Stops at Jewel Ave. and Kissena Blvd., one block from the campus. Transfers to the **E**, **F**, **M** and **R** subway trains are available at Forest Hills.

The **Q88** serves Elmhurst, Rego Park, Flushing Meadows–Corona Park, Queensboro Hill, Fresh Meadows, Oakland Gardens, and Queens Village. Runs from Springfield Blvd. and Union Turnpike along Springfield Blvd. to 73rd Ave., along 73rd Ave. to 188th St., along 188th St. to the LIE, along the LIE service road to Queens Blvd. and Woodhaven Blvd. (subway station, near Queens Center Mall, where transfers are available to the **M** and **R** trains). Stops at Kissena Blvd. and the LIE, two blocks from the main gate.

**MetroCards** can be purchased from the following nearby locations:

- Kissena Grocery and Convenience, 60-02 Kissena Blvd.
- Exxon Gas Station, 154-11 Horace Harding Expressway
- Kissena Expressway, Inc., 154-02 Horace Harding Expressway





### THE QUEENS COLLEGE SHUTTLE

A recent addition to bus travel is the Queens College Shuttle—free to QC students with a valid QC student ID. This bus transports students and faculty from Main St. in Flushing and from Sutphin Blvd. in Jamaica directly to the campus with stops at the Student Union on Kissena Blvd. and at Queens Hall on Main St. For more information, please visit [www.qc.cuny.edu/about/directions/Documents/QC\\_Express\\_Bus\\_brochure.pdf](http://www.qc.cuny.edu/about/directions/Documents/QC_Express_Bus_brochure.pdf).

### ATMS AND BANKING

Queens College has ATMs in the large dining area of the Dining Hall and in the lobby of the Summit Apartments (the college's residence hall).

Also, on the ground floor of the Student Union there is a New York Community Bank where you can make deposits or cash checks and more. The bank is open Monday–Thursday, 9 am–5 pm, and on Fridays from 9 am–2 pm (718-263-0937).